



REQUEST FORM

Extensions, Changes, and Cancelations

I submit this Request Form having read and understood Hawaii Palms English School's Student Enrollment Agreement and Refund & Cancelation Policy.

Student Name: _____ Course/Program _____

Program Starting Date: _____ Program End Date: _____

☐ **EXTENSION**

Extension Length: _____ New End date: _____

☐ **CHANGES** * There is a \$75 fee for all changes made within 30 days of the original Starting date.

☐ Change Program Dates

New Start Date: _____ New End Date: _____

☐ Change Program

New Program: _____

☐ **CANCELATION**

☐ Before the start of my program

☐ After the start of my program

Student Signature

Date

**** If student is under 18 years of age:**

Parent/Guardian Name

Parent/Guardian Signature

Reasons for request: